

**Children's Long-Term Support (CLTS) Council**  
**Meeting Minutes**  
**Wednesday, April 13, 2016**  
**10:00 AM – 3:00 PM**

**Council Members Present:** Nissan Bar-Lev, Cheryl Berg, Charity Eleson, Sharon Fleischfresser, Lynn Green, Dan Idzikowski, Barbara Katz, John Shaw

**Council Members Absent:**

**DHS Council Staff:** Deb Rathermel, Alyssa Zirk, Kim Pertzborn, Autumn Knudtson, Dan Kramarz

**Public Attendees:** Joanne Juhnke

The meeting commenced at 10:08 AM.

**1. Welcome and Introductions – Charity Eleson,**

- Council members and Department of Health Services (DHS) staff introduced themselves and reviewed the agenda. Members also discussed appointing new members to the council.

**2. Public Testimony**

- There was no public comment

**3. CLTS Waiver Program Renewal, – Deb Rathermel, Director, Bureau of Children's Services (BCS)**

- Currently the CLTS Waiver Program consists of three separate waivers; DHS will be combining them into one waiver.
- The Centers for Medicaid and Medicare Services (CMS) directed states to comply with the Home and Community-Based Services (HCBS) final regulations, which include the Settings Rule, conflict-free case management, statewide rate setting methodologies, and a state-approved provider enrollment system.
- Proposed state changes include, restructuring funding to eliminate the wait list, revising allocation methodology, reviewing program benefit package, and standardizing processes.

**4. CLTS Waiver Renewal Council Discussion- Charity Eleson**

- The Council picked five subject areas to discuss further. Those subjects were, updated qualitative performance measures, participant centered planning, single point of entry, benefit package changes, and changes to waiver agency allocations.
- How would updated qualitative performance measures improve services to children?
  - Measuring the quality of services that children and families are receiving will help improve those services.
  - There are various tools that can be used to obtain family input.
  - National Core Indicators (NCI) will be surveying children with developmental disabilities in 2016; DHS has an opportunity to add up to 10 additional questions.
  - DHS proposed recommendation is to include family participation metrics in yearly record reviews. This could be looking for outcomes/family participation within the reviews or doing family in person interviews.
  - The Council recommends that annual record reviews be augmented by a family experience survey. The survey would look at the effect of the supports and services as perceived by the family.
  - The Council recommends including children from the physical disabilities (PD) and severe

emotional disturbance (SED) populations into the National Core Indicator survey pool. The Council advised DHS to use the data from qualitative evaluations to directly inform quality improvement in the program.

- How will person-centered planning improve services for children, as part of the waiver renewal?
  - The Council recommends that DHS issue robust training for support and service coordinators and include the Council as part of the curriculum development process.
  - The Council recommends DHS develop additional metrics in record reviews to coordinate with school systems.
  - The Council recommends DHS engage stakeholders including county waiver agencies, providers, and families when developing a standardized assessment tool. The tool should be evidence-based whenever available and applicable.
- How will a single point of entry improve services for children?
  - The Council discussed different ways the state could create a single point of entry for families entering the Children's Long-Term Supports programs. Examples include Aging Disability Resource Centers (ADRCs), regional centers, and Compass Wisconsin: Threshold.
  - The Council recommends having a single point of entry for families who are seeking long term support resources and the Council be involved in its development as DHS gets ready to create a model.
- How will DHS change county waiver agency allocations?
  - The Council supports de-obligation/re-obligation of county waiver agency allocations. They also discussed modifying the CLTS Waivers into an entitlement program.
- How will changes to the benefit package improve services to children?
  - The Council agrees with DHS's proposed changes to the benefit package.

#### **5. Next Steps for CLTS Waiver Renewal Application: Public Input**

- Family Listening sessions scheduled for April 26<sup>th</sup> and 28<sup>th</sup>.
- Information gathering sessions, questions are being developed.

#### **6. Bureau of Children's Services Updates – Deb Rathermel, Director**

- Children's Community Options Program (CCOP)
  - Funding for the Family Support Program and the Community Options Program merged to form CCOP.
  - Statute allows for a separate CCOP committee or to combine committees.
- Autism Treatment Transition
  - DHS is working with providers to explore lower than expected Medicaid Behavior Treatment Prior Authorization (PA) submissions.
  - CLTS waiver participants should be starting to receive PAs for Medicaid Behavior Treatment services between May and October 2016.
  - Office of Inspector General is reviewing and issuing Prior Authorization decisions.
- National Core Indicators (NCI)
  - DHS is completing face-to-face interviews with adults.
  - Members of the Council are interested in weighing in on additional questions.
  - Additional questions are not prescriptive.

#### **7. Council Business**

- The next Council meeting will take place on July 13, 2016, at the Crowne Plaza in Madison.
- January 2016 meeting minutes approved.
- Meeting was adjourned at 2:54 PM.