

Children's Long-Term Support (CLTS) Council

Meeting Minutes

Wednesday, September 15, 2014

10:00 AM – 3:00 PM

La Quinta Inn and Suites

5217 East Terrace Drive

Madison, WI 53178

Council Members Present: Liz Hecht (Chairperson), Charity Eleson, Sharon Fleischfresser, Melanie Fralick (via phone), Lynn Green, Dan Idzikowski, Darsell Johns (via phone), Barbara Katz, Kristen Menningen, Jodi Pelishek, John Shaw, Julie Turkoske (via phone)

Council Members Absent: Jonelle Brom, Sue Gilbertson, Pilar Guzman, Walt Schalick, Cheryl Berg, Melissa Stolz, Jeff Muse

DHS Council Staff: Julie Bryda, Autumn Knudtson, Sue Larsen, Camille Rodriguez

Public Attendees: No members of the public were in attendance.
The meeting commenced at 10:15 AM.

1. Welcome and Introductions – Liz Hecht, Chairperson

Liz H. welcomed attendees; Council members and Department of Health Services (DHS) staff introduced themselves.

2. Operational

- Council members shared the following announcements:
 - John S. reminded everyone that the Self-Determination Conference will be held November 10-12, 2014. Registration has been extended
 - Barb K. shared that Family Voices is hiring for two new positions. They are looking for a Community Education Coordinator and a Family Network Coordinator. Each position is posted at 50 percent time.
 - Sharon F. stated that Child and Youth with Special Health Care Needs received a new three year grant.
- Council members provided updates regarding the other councils on which they serve:
 - Dan I. gave an update for the Long Term Care Council regarding the renewal of waivers and the formulation of the transition plan for community integration and how it relates to Children's. They are looking at to form a subcommittee to follow that process.
 - Camille R. stated that the Joint Finance Committee meeting for expansion and other items was cancelled.
- Council members reviewed the minutes from the CLTS Council meeting held on June 11, 2014.
 - John S. made a motion to approve the June 11th meeting minutes as amended; Charity E. seconded the motion; the motion was carried.
- Dan I. asked for an update regarding adding new members to the council. An application has been received. There was discussion regarding the number of applications sent versus what was received, informing members when an application is received, and if a medical representative and other county partners have been approached to join the council.

3. Data Discussion

- Incident Reporting

- Background information was provided regarding information and data collected by the Department, in its role as the oversight agency or State Medicaid Agency for the 1915(c) Home and Community Based Services (HCBS) waivers. For purpose of this discussion, incident reporting raw data was examined. A discussion was held regarding raw data and what data the council is seeking. Comments and/or questions included:
 - What percent of the information received has been remediated?
 - What is the service coordinators responsibility? Is someone paying attention and can alert an authority when there is a critical incident?
 - What kind of data can be collected when things are going well? Does the Department have data that measures this? If not, can they be collected?
 - The quality measures that are in place can they be tracked to determine what the life and health outcomes are?
 - It would be helpful to see data over multiple quarters to see significant changes.
 - The incidents that are reported, where are they coming from? (schools, providers, family)
 - Would it be possible to get a percentage instead of numbers for the incident reports?
 - Is the data the Department of Children and Families (DCF) receives something Children’s Long-Term Support (CLTS) can utilize?
 - The council would like to cross walk waiver eligible kids with care4kids.
 - The council should focus on the five indicators they have and not go off course.
 - The department will share what is collected from CMS and try to categorize it under the council’s five indicators.

4. Division of Long Term Care (DLTC)/Bureau of Long-Term Support (BLTS) Updates – Camille Rodriguez, Director

- Camille provided an overview of upcoming changes within the Bureau, which include:
 - Autumn Knudtson was welcomed as the Children and Youth Community Services, Section Chief. She will assume the duties of managing the Children’s Long Term Support (CLTS) Waiver Program’s field operations.
 - Project manager Lisa Jo VonAllmen was hired as Project Manager for the Bureau of Children’s Services and will be focusing on multiple projects including but not limited to the Wisconsin Provider Management system and an Incident Reporting system. Her past project management experience was with the Department of Public Instruction (DPI).
- CLTS Waiver Transition
 - Camille explained the status of the CLTS Waiver and where it was in the process. Comments and questions included:
 - The new rule will give use the ability to combine target groups into one waiver.
 - There is interest in a discussion with the council prior to the waivers approval.
 - Will there be equity across disability groups and what is the impact on county infrastructures?
- Family Support Program
 - The program is progressing. They are looking for ways to make it easier for families to access, and more user-friendly. Camille stated she will have a further updates at the December meeting.
- Infant, Toddler and Family (ITF) Waiver or “Birth to 3” Waiver
 - Camille informed the Council that the ITF Waiver application was submitted to CMS and is in the review stage.
 - There will be a 30-day public notice and comment period for the waiver.
- Care4Kids
 - Currently there are 1,742 children enrolled in the program.

- The Department of Children and Families and the Department of Health Services continue to work cooperatively to enroll children in the Care4Kids program, in six pilot counties in Southeast Wisconsin.
- The Department is still collecting data and an update will be given on the indicators and outcomes.
- Early and Periodic Screening, Diagnostic and Treatment (EPSDT) and Autism Treatment Services
 - The Centers for Medicare and Medicaid Services (CMS) issued a memo on July 7, 2014, indicating that Autism Spectrum Disorder (ASD) treatment must be covered under EPSDT. The EPSDT benefit provides comprehensive and preventive health care services for children under age 21 who are enrolled in Medicaid. The Department is working to create a new benefit for autism treatment services. Until such benefit is created and implemented, the CLTS Waivers continue to operate under their current authority.

5. Council Subcommittees

- A list of committees, identified in past meetings, was distributed to the group.
- Charity Eleson noted more planning work needs to occur regarding the Council's requests for and use of data from the Department, which speaks to the issues of the subcommittees.
- It was noted that subcommittees should have a start date that hinges on upcoming issues.
- The question was asked of how to staff the subcommittees. Does a council member have to be present or can the member utilize their staff members who are experts in the area?

6. Data Report

- Julie Bryda reviewed the 3rd quarter Children's Program data report.
 - Both gender and ethnicity were added, they had not been on the original report.
 - Some discrepancies existed with the charts that will be corrected.
 - It was suggested that a control group be established for the annual Birth to 3 Program child count.
 - The largest percentage of money spent is in respite. Is there a way to determine what respite is? Julie explained that in many locations, respite was used as a catch all, but the Department is providing training and technical assistance regarding its appropriate use.
 - A request was made for numbers on out of home placement. They would like to see the numbers of court ordered versus non-court ordered.
 - The members would like to see a report for services authorized but not claimed, and the regional variation of services available.

7. CLTS Council Meeting Wrap-Up and Adjournment

- The next Council meeting is scheduled on Wednesday, December 10, 2014.
- Council members made suggestions for the next meeting agenda topics, which include:
 - Getting an agenda drafted prior to the next meeting, so members will be prepared.
- The meeting was adjourned at 3:10 PM.