

**Children's Long-Term Support (CLTS) Council Meeting**  
**Wednesday, December 5, 2012**  
**10:00 am – 3:00 pm**  
**La Quinta Inn and Suites**  
**5217 East Terrace Hotel**  
**Madison, WI 53178**

**Meeting Minutes**

**Council Chairperson:** Liz Hecht

**Council Members Present:**

Cheryl Berg, Hugh Davis, Charity Eleson, Sharon Fleischfresser, Melanie Fralick, Barbara Katz, Keith Keller, Kristin Mennigen, Jeff Muse, Jodi Pelishek, Katie Sepnieski, Walt Schalick, John Shaw, Melissa Stoltz, Julie Turkoske

**Council Members Absent:**

Tom Masseau, Lynn Green

**DHS Staff:**

Julie Bryda, Sheldon Kroning, Sue Larsen, Gail Propsom, Beth Wroblewski

**I. Welcome & Introductions – Liz Hecht**

- Review of Agenda
- Council made introductions and welcomed new council members
- Approval of Minutes
  - John Shaw made a motion to approve the August 29, 2012, meeting minutes; Keith Keller seconded the motion, the motion carries.

**II. Wingspread Report overview given – Liz Hecht**

- Liz delivered a PowerPoint presentation on the National Wingspread Report.
  - It was noted that Wisconsin had a good representation at the initial meeting; there were 25 total participants.
- Re-thinking Disability Services: Why it's important to support families
  - Families have a long term role in supporting family members throughout his/her life span
  - Families frequently not recognized for demands of coordinating support services
  - Funds are becoming limited; which can ultimately decrease the effectiveness of services.
- Three strategies were addressed
  - Discovery/Navigation
  - Connecting and networking with others
  - Services and goods directed to family unit

- A discussion of the Wingspread Report also revealed that it is missing a component on school/education; lack of recognition and communication with this entity has been a long-term issue
- A brief discussion was held regarding grant opportunities
- Liz will send the PowerPoint presentation to Sue, who will distribute it to the council members.

### **III.Division of Long Term Care updates – Beth Wroblewski, Deputy Administrator**

- Beth Wroblewski provided an overview of the outcomes of the CLTS “the Heart of the Matter” retreat with the CLTS Council, which held on October 23-24
  - Strategic planning facilitation was completed with John O’Brien and Lynn Breedlove to discuss children’s long term support strategic planning ideas; discussion topics included:
    - Redefine public accountability
    - Simplify the system: make it understandable and straight forward
    - Strengthen county infrastructure
  - Department strategic planning goals include:
    - How does the Department work with families and be an active listener?
    - Listening process should include counties, families, providers and advocates to assist the Department to respond to all ideas and thoughts
    - Additional meetings will be held around the state to get a better understanding of the questions of all stakeholders
    - Perspective on “how we can help communities appreciate, value, accept, acknowledge and help individuals with disabilities”
- Circles of Life Conference Discussion
  - Conference will be held at the Holiday Inn and Convention Center, Steven’s Point, on April 25 -26
  - Invite John O’Brien to serve as the conference keynote speaker; and to potentially have John and Lynn to discuss strategic planning thoughts and ideas regarding children’s long-term support needs
- Department’s long-term sustainability initiative affects two areas in children’s services:
  - Youth in transition
  - Employment supports
  - How to sustain cost effective ways without decreasing services (several areas of interest)
    - Residential supports
    - Self-directed services
    - Strengthen Family Care- working effectively with the Interdisciplinary Teams
    - Strengthen relationship with the Division of Vocational Rehabilitation (DVR) and the Department of Public Instruction (DPI)
  - Logisticare update
    - Beth relayed there are no updates regarding the transportation services at this point; Logisticare will continue to provide services until the Department identifies the new provider

## LUNCH

### **IV. 2013 Proposed Council Meeting Dates**

- Wednesday, March 27<sup>th</sup> 2013 (this dates has not been confirmed)
- Wednesday, June 26<sup>th</sup>, 2013
- Wednesday, September 11<sup>th</sup>, 2013
- Wednesday, December 4<sup>th</sup>, 2013

### **V. Family Support Program Sub-Committee Updates**

- Local Advisory Committee Structure
  - Currently have committee for Children's Long-Term Support (CLTS) Waivers
- Community Options Program (COP) Committee- varies from county to county
  - Some use ADRC's
    - Per legislature, COP Committee's should be developed and active if funds are being provided.
- What should the advisory committee structure look like?
  - May include representation of families, providers, CLTS, Birth to 3, COP
  - There has been a struggle by counties to establish membership standards
- Local level representation should focus on scope of responsibilities

### **VI. Children's Service's Section Updates – Sue Larsen**

- CompassWisconsin Threshold (CWT) Report
  - Charity Eleson distributed report to Council
    - Services now provided to 8 counties (4 additional counties were added as of July 1, 2012: Jefferson, Ozaukee, Rock, and Washington)
    - Completed CWT applications has increased 61%
- Youth Transition Committee
  - Increased collaboration with DPI & DVR
  - Developing a Youth in Transition brochure and a web page that will allow families and counties to access links and resources
  - Considering strategies to determine the needs of
    - Two options include use of a survey or a research project
- 2013 Children's Services Data Improvements
  - IT web-based systems affecting Children's Services currently under development:
  - CLTS Waiver Wait List
    - Concerned about reliability of current wait list data; currently wait list report indicates 2,640 children are on the list
  - Incident Report System
  - Wisconsin Provider Index (WPI)
  - In process of finalizing system design, user acceptance testing, and developing training and IT roll-out schedule
- Fall 2012 CLTS Technical Assistance Sessions
  - Preliminary CLTS Technical Assistance Evaluation Report shared with Council members

- Five regional technical assistance sessions were held with county waiver agencies; survey was issued to determine session topics, as well as results of last year's record reviews
- Sessions had very good attendance and were well received
- Partnered with various entities, including:
  - DHS Division of Mental Health and Substance Abuse (DMHSAS)
  - Department of Public Instruction (DPI)
  - Department of Workforce Development (DWD)/Division of Vocational Rehabilitation (DVR)
  - Wisconsin Physician Services (WPS)

**VII. Potential Discussion Topic For Next Council Meeting**

- Impact of Affordable Care Act (ACA); Liz H will share a link to provide additional information to the committee
- Final Family Support Report from sub-committee
- Youth in Transition updates

**VIII. Council Membership**

- Liz announced that Keith Keller would be retiring from La Crosse County Human Services effective December 31, 2012; thus today reflected Keith's last day as a CLTS Council member. Liz and the Council thanked Keith for his many years of dedication and contributions to the Council and the children and families of La Crosse County.

**IX. Meeting Adjournment**

- CLTS Council meeting was adjourned at 3:14 pm